



Active Braintree Foundation Application Form

Founded in 2018, Active Braintree Foundation (ABF) was set up to foster positive change in the health and wellbeing of residents within the Braintree District. ABF is committed to promoting the significance of sport and physical activity as a powerful tool for enhancing health and overall well-being. ABF will allocate grant funding and support new opportunities that increase participation.

Our Vision

Everyone in the Braintree District has the opportunity to engage in sport and/or physical activity in order to improve their health and wellbeing, compete and have fun.

Key Active Braintree Foundation Priorities:

Whilst the foundation is open to all opportunities that supports our core vision, the following areas have been identified as key priorities for the foundation to achieve our aims:

Collaborative Partnerships

ABF will work to establish and strengthen collaborative partnerships with local organisations. These partnerships will facilitate joint initiatives, building resources and coordinate efforts to transform and connect communities, particularly focusing on those who face barriers to access and are under-represented.

Advocacy and Behaviour Change

Advocate and champion campaigns and innovative programs aimed at promoting behaviour change to increase participation in sport and physical activity. This includes initiatives to raise awareness, challenge stereotypes and encourage a culture of active living within the Braintree District.

Capacity Building

Develop people, groups and organisations, enhancing the community's capacity for sustained engagement in physical activities. This involves investing in training programs, mentoring, and funding roles that facilitate physical activity that meets the evolving needs of the community.

Active Environments

Work with partners to influence policy and implement active design principles creating places and spaces where activity can happen, including the development of parks, sports facilities and recreational areas. These initiatives will contribute to building active environments and promoting a healthy lifestyle among Braintree residents.

Closing Date for Grant Application: Ongoing. Apply anytime.

It may take up to 2/3 weeks before you hear the result of your grant application. Funding is usually available up to £1,000 but could be more in exceptional circumstances.

Clubs/organisations will not be eligible for further funding from ABF within 12 months of their previous grant agreement. Clubs/organisations would also need to provide the monitoring information in line with their grant agreement before ABF would consider further funding.

If you need assistance with completing the form or have any questions about its content, please contact activebraintreefoundation@gmail.com

Application Form

| | |
|---|--|
| Organisation | |
| Type of organisation (Charity, CIO, CIC, formally constituted club etc) | |
| Project Name | |

Contact Information

| | |
|---------------------------------|--|
| Contact Name | |
| Position in organisation | |
| Address | |
| Postcode | |
| Contact Number | |
| Email | |

Project Details

| | |
|--|--|
| Please describe your project. We would like to know about what your project is hoping to achieve, how you've identified the need, the number of people expected to engage with, how you will engage people and get them active. Max 250 words | |
| How does your project meet one or more of the priorities listed above? Max 200 words | |
| When will your project start and finish? | |
| How will success be measured? Max 200 words | |

| | |
|--|--|
| | |
| How is your project sustainable? Max 150 words | |
| Will your project require any match funding? If so, how much and has this been secured? | |

Project Costs

| For example: equipment/training/staff costs, marketing) | Cost (£) |
|--|-----------------|
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| Total Expenditure cost: | £ |
| Match Funding Confirmed | £ |
| Total Amount Requested: | £ |

Standard Operating Conditions

| Please confirm you meet the following requirements – enter either Yes or No: | |
|--|--|
| Do you have a current open governing document or set of rules, which has been adopted by all involved and has been signed and dated. | |
| Your organisation must have adapted a clear statement of equal opportunities that all staff and volunteers work too. | |
| Your organisation must have appropriate child and/or adult safeguarding policies and procedures. | |
| You must hold relevant training and experience for the audience you are delivering to. | |

| | |
|---|--|
| Your organisation must operate a safer recruitment process to ensure all appropriate checks are carried out for all staff and volunteers (i.e. DBS & References) | |
| Your organisation must hold appropriate liability insurance and employer liability cover for activities and staff. | |
| Your organisation must comply with the UK's implementation of General Data Protection Regulations. (GDPR) | |
| Your organisation must have appropriate risk management processes in place to manage risk associated with the project/activity. | |
| If there are any issues, please discuss with us. We are happy to offer additional support and guidance if required. Please note, we may request oversight of actual documents. | |

Any information you provide is confidential and subject to the requirements of the Data Protection Act 2018.

I confirm that we consent to this information being held by Active Braintree Foundation.

Please send completed form to activebraintreefoundation@gmail.com

Signed: **Date:**